



CERTIFICATE III

IN INFORMATION TECHNOLOGY

(ICA30105)



Microsoft® IT Academy
Program Member



iccentral
Global Qualifications for a Global Marketplace

ABOUT THE COURSE

ICA30105 Certificate III in Information Technology:
This qualification provides the skills and knowledge for an individual to be competent in introductory ICT 'technical' functions. This will develop skills in the administration and maintenance of the user environment for a computer network.

ADDED VALUE

Included with the course comes free access to the Microsoft IT Academy, Certiprep (Practice Exams) and Certiport (Microsoft Office Specialist Exams). This gives you 24/7 online access to the Microsoft Office Certified Courses and Microsoft Office Specialist Certification.

THE BENEFITS

By implementing Certificates in Information Technology within your business you will:

- Establish consistent IT procedures saving you time and money.
- Recognise & update the skills of your existing workforce to ensure they are always able to perform at their peak, in the fast paced world of information technology.
- Sustain your workforce's morale and enthusiasm by participating in nationally accredited training.
- Create real results through the application of the training skills, by way of workplace projects developed specifically to fulfil your business needs.

- Recognise & rectify inefficiencies within your current IT practices.

PREREQUISITES

There are prerequisite units for this qualification, being a mixture of Certificate I and Certificate II units.

Recognition of Prior Learning

All clients can apply for recognition of prior learning for any Nationally Accredited course of training. Recognition of prior learning is the formal process whereby clients can be accredited for individual units of competence or entire qualifications due to previous vocational experience and knowledge gained.

IBC encourages trainees with physical and / or intellectual disabilities to access funded training

THE ASSESSMENTS & WORKPLACE PROJECTS

To achieve the certificate, each participant must submit a variety of workplace projects as a form of assessment. To maximise the value of the program, all assessments are aligned with ongoing business priorities. For instance, a project could be to write an IT procedure manual that can then be used as a common business tool long after the training has been completed.

FEES

- Government Funding Available - This training can be delivered with Government funding to suitable applicants or on a Fee For Service basis

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